



Communication Release

07/21/2025

Registration for Appointment Disposition Log and Referral Connections Feedback Session

On Thursday, July 31, from 2:00 pm - 4:00 pm SAPC is holding an interactive feedback session and review of the new Appointment Disposition Log and Referral Connections forms. These forms are part of the Appointment Disposition workflow that will be required for all providers, Primary and Secondary, beginning September 1, 2025. SAPC is holding this session to elicit feedback from providers prior to implementation to assist in optimizing the forms and prepare providers for the upcoming requirement.

Who Should Attend:

This training is intended for all SAPC Treatment Providers. It should be attended by intake and referral staff, care coordinators, admissions department, and operations who manage intake and referral workflows.

Training Details:

SAPC is offering this virtual training via Teams. Once the forms are finalized, a separate recorded training will be posted to the SAPC-LNC. **REGISTRATION IS REQUIRED.** The login is unique and should not be shared with others.

Trainers: Greg Schwarz, Psy.D.

Training Date	Training Time	Registration Link
Thursday July 31, 2025	2:00 pm - 4:00 pm	Register Here

Census Bed Management Report

The Census Bed Management Report is a new report in LIVE which provides detailed program information on bed availability and census. This report will replace the current Census Report as it incorporates the original Census Report output, with a separate output option. There are two options available which will display data for a selected program within a specified date range:

- 1) the **Census Report** provides information on admission, level of care, discharge date, last billed date of service, and length of stay within a program, and
- 2) the **Daily Census with Bed Count** provides information on the total number of contracted beds utilized/active within a facility and remaining unused beds. This report is intended to be run for no more than a one-month period. Longer time frames will impact performance.

The accuracy of this data is dependent on 1) current contract information for each site, 2) completion of the Provider Site Admission, and 3) prompt completion of the Discharge and Transfer Form or Recovery Bridge Housing Discharge for the correct program of admission.

When running either output of the report, providers may notice discrepancies in counts from the real numbers on site. This is due to missing or invalid Discharge and Transfer Forms. A patient will continue to show as active and remain in the daily count until

the Discharge and Transfer Form is completed and the program address matches the address on the Provider Site Admission. SAPC has noticed a significant number of missing Discharge and Transfer Forms in Sage. Per the Provider Manual, the Discharge and Transfer Form must be submitted by all treatment providers in Sage when a patient is stepping up or down between level of cares or being discharged from any level of care.

To access the Census Bed Management Report, enter “**Census Bed Management Report**” in the search bar, select Provider, when appropriate select Program(s), enter Start Date, End Date, and select either Census Report or Daily Census with Bed Count.

CENSUS BED MANAGEMENT REPORT

ProcessDiscardAdd to Favorites

Census Bed Management Report

Select Provider(s) *

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Select Program(s) [Leave Blank to Select All]

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Start Date *

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Report Output *


Select

Census Report

Daily Census with Bed Count



COUNTY OF LOS ANGELES
Public Health



Census Report

Provider Site Admission Dates: 6/1/2025 to 7/17/2025

Provider	Program	Patient Name	Patient ID	Gender	Age	Site Admission Date	Provider Site Form Status	Level of Care Admitted	Last Billed Date of Service	Patient Status	Length of Stay	Date of Discharge	Total Contracted Beds
Recovery Inc (LE00001)	Recovery Facility (1)	KOIVU,TED W	125922	Male	58 years	6/28/2024	Draft	ASAM.5	12/6/2017	PSA in Draft	10 Days	7/8/2024	18

CalOMS Open Admission Episode Report

SAPC is excited to announce the release of the **CalOMS Open Admission Episode Report**. This report provides visibility of a patient’s open Cal-OMS Admission(s) across episodes. If a patient has a submitted Cal-OMS Admission with no corresponding Cal-OMS Discharge/Administrative discharge, it is considered an open admission. In order to see information on other episodes, your agency must have a **Release of Information_In Network** (ROI) form completed in Sage. Cross episode access is based on permissions authorized by the patient on the “Authorize All Providers or Select Providers Only” field. Effective 7/15/2025, all Primary Sage Users will be required to complete the ROI form in Sage. Secondary Sage Users are highly encouraged to also complete the ROI in Sage to support use of this report and future disclosure functionality.

CALOMS OPEN ADMISSION EPISODE REPORT

Process

Discard

Add to Favorites

CalOMS Open Admission Episode Report

Select Client *


TEST,CARLA MRS (148387)

Q

Select Provider *

All Clear Search

Recovery Inc



SUBSTANCE ABUSE PREVENTION AND CONTROL

Cal-OMS Open Admission Episode Report

as of 6/17/2025

Patient Name: TEST, CARLA

PATID: 148387

Provider: Recovery Inc

Episode	Episode Program	Cal-OMS Admission Date	Cal-OMS Location of Admission	Cal-OMS Level of Care Admitted
2	Recovery Inc	3/1/2025	Recovery Facility	Outpatient Services
6	Primary Services	4/21/2025	PRIM 1000 S Fremont blvd. 4th floor	Opioid Treatment Program

The report will always show your own agency’s information. If a ROI is revoked or expired, then other episodes’ open admissions will not be visible.

When a patient has no open Cal-OMS Admissions the report will populate with: **“There are no Open Admissions for this patient.”**

If a patient has multiple open Cal-OMS Admission across agencies, but there is no authorization or an active and valid ROI form then the report will populate with: **“No consents on File. Please contact the LA CalOMS Liaison for help.”**

It is recommended that this report is run at admission to ensure there is no overlapping treatment for the same level of care. If the patient does have an open admission for the same level of care for which you are trying to admit, please contact the identified provider to verify if the patient is currently receiving services. If the patient is no longer receiving services, request the other provider complete the Cal-OMS Discharge/Administrative Discharge, so you may admit them.

Should you encounter any issues while using this report, please submit a Sage Helpdesk Ticket via the [Sage Help Desk ServiceNow Portal](#).

Report Guide Updated

The [Sage-PCNX Guide to Reports](#) has been updated to include details of the CalOMS Open Admission Episode Report and the Release of Information In Network Report. This guide is posted to the SAPC Sage website under Sage Trainings > [Sage-PCNX](#).

KPI Degradation Resolved

On 6/25/2025 SAPC sent a degradation notification indicating the MSO KPI Dashboards 2.0 data was not reloading as expected. Netsmart KPI consultants and engineers identified and implemented an alternative method of extracting data which has resolved this issue.

As such, MSO KPI Dashboards 2.0 data is current and available for productive use. Providers can now use the sheets available within MSO KPI Dashboards 2.0. KPI currently has data from 1/1/2023 to present and is reloading nightly.

Highlights from Previous Communications

Progress Note Updates: The Progress Note form was updated 1) to align with the FY 25-26 Rates Matrix to account for Procedure Code and Service Type changes, and 2) to allow providers to select if \$0 billings related to incentives were provided during the course of service delivery.

- 1) **FY 25-26 Rates Matrix and Code Changes:** Procedure Codes (CPT/HCPCS) and Service Types were aligned with the FY 25-26 Rates Matrix (please see [FY 25-26 Rates Matrix and Code Changes](#)).
 - a. **Procedure Codes (CPT/HCPCS)** additions include Cooperative (Co-op) Child Care, 15 mins (T1009), and Licensed-like Child Care (T1017). These codes can only be used by approved PPW agencies.
 - b. **Service Type** additions include Care Coordination – Child; Childcare – Cooperative (Co-Op), Childcare – Licensed Like, and CENS. These can be used by PPW providers or CENS to more accurately document these services.
- 2) **"Check all applicable services delivered as part of treatment:"** Allows providers to select if MAT Education (H2010M) and/or Naloxone Handling/Distribution (H2010N) services were provided in session, along with a reminder to ensure these services are clearly documented in the progress note. This field was added to help streamline documentation for incentives. Applicable services provided in session will be displayed on the Progress Note Status Report.

Inter-County Transfer Training Video: The PowerPoint and recording for the Inter-County Transfer training held on June 3rd, 2025 was posted to the [SAPC website](#) under [Manuals, Bulletins, and Forms in the Finance Tab](#). Providers should ensure relevant intake and eligibility staff view the training to avoid issues with transferring benefits to LA County.